



**Client Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

<b>EVENT INFORMATION</b>
<b>Event Location:</b> _____
<b>Time &amp; Date:</b> _____
<b>Additional Info:</b> _____

Terms & Conditions

- I. High Volume Entertainment must receive signed contract with the deposit to guarantee time and place availability.
- II. The client may cancel the agreement up to 180 days before the event and receive any monies paid above and beyond the deposit. The deposit will not be refunded. The remaining balance is still due if the event is canceled less than 90 days before the event.
- III. If the client needs to reschedule the date it must be done at least 180 days before the event date or change date, which ever comes first and is subject to date availability.
- IV. The deposit must be accompanied with the signed contract to ensure the time and date booked. The balance amount due must be paid 30 days prior to the event. Any payments made after the event will be charged a minimum \$50 late fee and a 20% annual charge until the balance is resolved in full. Clients will be charged a \$35 fee for any returned checks.
- V. The contract, date, and times will be voided by High Volume Entertainment if the contract is not signed, completed, and accompanied by the deposit.
- VI. High Volume Entertainment can perform past the stated time for a fee of \$125/hr.
- VII. The client is responsible for making arrangements to have the event sight open at least 2 hours before the start time for set up. High Volume Entertainment requires a six foot table, skirted in preferred, and a minimum of two three prong electrical outlets available within 50 feet of where the DJ is positioned. An additional outlet per wall is required if the client is requesting the uplighting package.
- VIII. High Volume Entertainment reserves the right to cut their services short if there is probable cause that any of its equipment, employee(s), or any guest of the event are at risk of harm. Refunds will not be issued in this instance. Clients are responsible for all damages incurred by and from themselves and their guests.

Ceremony Music	Yes	No	Total Due: _____
Uplighting	Yes	No	Deposit Required: <u>    \$500    </u>
Photo Booth	Yes	No	Balance: _____
The undersigned agrees they have read this contract and will abide by the stated terms & conditions.			
_____	_____		
Client's Signature	Date Signed		

How did you hear about High Volume Entertainment? \_\_\_\_\_

\_\_\_\_\_

I agree to let High Volume Entertainment take and publish photos of my event.